

CAMDEN-WYOMING SEWER & WATER AUTHORITY

P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on November 14, 2017*

Authority Members present: Mr. Michael Quinn, Chairperson
Mr. Daniel Ridgely, Vice Chairperson
Ms. Mary Ellen Gray
Mr. Thomas Ness
Mr. James Winchell

**Also in attendance representing
the CWS&WA:** Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer

Public in Attendance: Meeting Attendance/Sign-in Sheet;
available at the CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on November 14, 2017. The meeting was called to order at 7:01 p.m. by the Chairperson, Mr. Quinn.

There were no items removed from the Consent Agenda.

Approval of the Consent Agenda:

Motion: Mr. Winchell made a motion to approve the Consent Agenda, seconded by Mr. Ridgely. Motion carried unanimously.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott distributed the Operation and Maintenance Report for the period and discussed the same. Mr. Scott reported that the work at the Authority's North Well (Well #4) had been substantially completed. The Authority's Operations was continuing to monitor the performance of the well pump, Mr. Scott added.

Mr. Scott indicated that the GridBee GS-12 water mixer continued to operate inside of the Authority's new IMG elevated water storage tank. The installation was expected to improve the quality of water stored in the tank, Mr. Scott noted.

Mr. Scott indicated that grease buildup at the Lowe's pump station and adult wipes at Wynsome Knoll pump station continued to cause problems for the Authority's crews. These items interfered with the function of the pumps' impellers, Mr. Scott added. Mr. Scott indicated that notices had been sent to the area residents discouraging the flushing of these items.

Mr. Scott indicated that the Authority's crews had removed temporary cold patch pavement restorations at various water and sewer repair sites and replaced the same with permanent asphalt pavements before asphalt plants closed for the season.

Maintenance & Operations Status (Superintendent Report, cont.):

Regarding the King Commercial Development, Mr. Scott indicated that the Authority's 10-inch diameter water main had been relocated to be aligned with the new right-of-way of East Street. Mr. Scott also noted that a Grotto Pizza had been planned for Parcel No. 2 of the King Commercial land Development. With respect to sanitary sewer utility services, Mr. Scott indicated that the King Commercial land Development would be served - sanitary sewer utility services - by Kent County, directly.

Regarding the water meter change out program, Mr. Scott indicated that the Authority had purchased 300 additional meters. Mr. Scott noted that, to date, 543 water meters had been replaced. The replacement of water meters would continue since, to date, only 695 out of approximately 2,500 water meters had been changed out, Mr. Scott explained.

Regarding the Authority's finances, Mr. Scott indicated that the system balance was approximately \$172,000 and approximately \$275,000 had been collected since the last period. The accounts receivable (AR), aging longer than 180 days, amounted to approximately \$59,000, Mr. Scott added.

In response to Mr. Ridgley's inquiry, Mr. Scott explained the process of bench testing water meters and indicated that because of the lack of confidence in the Authority's in-house water meter testing capability, a customer's water meter had been sent to the meter manufacturer, Neptune, who had tested the water meter. According to Neptune, Mr. Scott noted, the subject meter had been tested and found to have been 99.9% accurate. Mr. Scott indicated that the customer had been granted a grace period of 15 days after which late fees would be applied to the customer's account.

Engineering Report:

Gharebaghi requested that his report be postponed until the next Regular Meeting, to provide Tide Water Utility, Inc. (TUI) representatives ample time for the discussion of TUI's interconnection request.

Legal Report:

Ms. Sherlock, Esq. was not in attendance. However, Mr. Quinn indicated that the Authority had recovered the \$27,000 - which had been held in escrow by the Town of Camden's attorney - in connection with the Town of Camden's building permit issue.

Comprehensive Planning Committee (CPC):

There was no CPC report.

Correspondence:

Mr. Scott indicated that the Town of Wyoming had communicated with the Authority to advise that the Town's three current appointees on the Authority's Board of Directors had been reappointed to serve another three-year term.

Old Business: *Discussion of Solar Energy*

Mr. Scott indicated that, in addition to DP&L, three solar energy contractors had been evaluated for the Authority's potential application of solar energy generation. Additional reports on this matter would be provided in the Authority's next Regular Meeting, Mr. Scott added.

Old Business: *Tide Water Utilities, Inc. (TUI) Interconnection Request*

Representing TUI, Ms. Kirsten Higgins and Mr. Jeremy Kalmbacher, P.E. discussed TUI's Request for Emergency Water Interconnection, which had been communicated to the Authority's Engineer, nine months earlier. Mr. Kalmbacher handed out two ArcGIS maps showing two options. The first, for a Potential Interconnection with CWS&WA, and the second for a Lochmeath Main Extension. Mr. Kalmbacher indicated that he had evaluated TUI's 100 gpm pump and the connected on-the-ground water storage tank facility, next to Chik-fil-A on Route 13, and discussed the same. Mr. Kalmbacher indicated that the abandonment of the on-the-ground tank would benefit TUI because TUI would not need to install a duplicate water main extension - shown on Option 2 - estimated to cost TUI about \$400,000. Mr. Kalmbacher explained Option 1 - Potential Interconnection with CWS&WA - and noted that the interconnection with the Authority's water distribution system would be necessary for not having to implement Option 2. Mr. Kalmbacher agreed with Mr. Winchell's assessment that the interconnection would benefit TUI more than the Authority and explained that Option 2, estimated to cost TUI about \$400,000 - and Option 1 estimated to cost TUI about \$150,000. Mr. Ridgely asked TUI's representatives whether TUI would abandon its CPCN for properties on Upper King Road to which Ms. Higgins responded indicating that TUI would abandon its CPCN if the Authority agreed to an interconnection agreement with TUI. Ms. Higgins also indicated that TUI would accept counter proposals from the Authority on TUI's interconnection proposal.

Visitors' Comments:

Mr. John Fifer of Willow Grove Road thanked the Authority for the Notice that had been sent to the Authority's customers regarding brown water. Mr. Fifer continued to argue that 5% was an excessive salary increase for the Authority's personnel.

Mr. Scott indicated that the Authority employees' salary increases were 3% for the year and zero (0%) last year.

Mr. McFann asked about TUI's potential interconnection with the Authority and discussed the same.

After a brief discussion, the following was decided:

Motion: Mr. Ridgely made a motion to convene an Executive Session on December 12, 2017, at 6:30 pm, just before the Authority's Regular Meeting at 7:00 pm, for the purpose of further consideration of TUI's interconnection request, seconded by Mr. Winchell. Motion carried unanimously.

Adjournment:

Motion: Ms. Gray made a motion to adjourn the Regular Meeting, seconded by Mr. Winchell. Motion carried unanimously.

The Regular Meeting adjourned at 8:05 p.m. The next Executive Session will be held on December 12, 2017, at 6:30 p.m. and the next Regular Meeting will be held on December 12, 2017, at 7:00 p.m.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.
CWS&WA Superintendent